

## The Planning Primer Program

The City of Ottawa's Planning and Infrastructure Department offers a **Planning Primer Program** to help residents become more aware of, and more involved in, the land-use planning process. All members of the public including community representatives, developers, real estate agents, lawyers, etc. may attend.

The program is a series of **two core courses** and **two elective courses**. Each is half-a-day in length.

The **core courses**, called Primer I and Primer II, describe the legislative and policy basis under which land-use planning decisions are made, the way policy documents are amended and how to make a development application.

Residents **must** attend the Primer I course before attending Primer II, and must attend **both** the Primer I and II courses before attending an elective course. Participants who attend Primer I and Primer II and two elective courses will receive a Certificate of Completion.

The program aims to:

- Build and maintain a strong working relationship and understanding between the City of Ottawa and communities
- Provide resources and teach skills to aid residents participating in the land-use planning process



### Questions ?

Check this City of Ottawa web-site link for the [dates of upcoming courses](#).

You may make inquiries by sending your questions to [primer@ottawa.ca](mailto:primer@ottawa.ca)

### Want a head-start ?

Course material for Primer I (slides and notes) and Primer II (parts 1 and 2) are available here on the FCA web-site.

The FCA Education Committee thanks **Krista Libman**, at the City of Ottawa, for her assistance in making the course material available to Community Association members throughout the National Capital Region. Working together makes us both more effective.