

Federation of Citizens' Associations of Ottawa
Executive Meeting – May 27, 2015 – Draft Minutes
Tanglewood Park Community Centre

Participants: Graeme Roderick, Klaus Beltzner, Bob Brocklebank, Archie Campbell, Lorne Cutler, Marjorie Shaver Jones, Sheila Perry, Don Stewart, and Agnes Warda

Regrets: Carolyn Clackdoyle and Gary Sealey

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| 1. Approval of amended agenda: Will proceed by consensus | CARRIED |
| 2. April 29 Executive Meeting Minutes | CARRIED |
| 3. May 14 General Meeting Draft Minutes | RECEIVED |

4. Presentation

Sarah Anson-Cartwright who represents *Bookmark the Core: Citizens for a New Central Library in Downtown Ottawa* made a presentation and engaged in a dialogue. Their group wishes to connect with community associations and other organizations, as development of a new library unfolds.

5. Business Arising from the Minutes

a) Bill 73: An Act to amend the Development Charges Act, 1997 and the Planning Act.

Erwin Dreessen, our Executive's monitor on Environmental Issues requests that when FCA address concerns over Bill 73, that environmental perspective be incorporated into a stance we take. On a motion to do so,

CARRIED

Sheila put this request in perspective. On May 13, she had sent an email to Ken Peterson, Manager, Planning Consultants indicated that Steve Pope would be FCA representative to the Ontario Working Group looking at the proposed legislation. The group's mandate is to provide recommendations on

- What constitutes a minor variance
- Regulation standards for notices and
- Regulation standards for public engagement.

Heather Pearl has agreed to be Steve's backup. The group is expected to 'meet' a minimum five times, first being June 1.

ACTION: Sheila/Steve

b) Community Mail Boxes:

A draft letter to the Mayor, prepared by Peter Eady and Karen Wright, was circulated. Modifications were made before approval was given. It should be circulated to all the members with a recommendation that they contact their councillor.

ACTION: Graeme/Peter

c) Status of the Website: John gave a live demonstration of the functionalities of the new site. We anticipated being in the public domain shortly. The date will be finalized at the June 7 meeting. It was suggested that written user protocols be finalized. Thank you John.

ACTION: Executive
TABLED to June 7th

d) Posting on website list of meeting dates and locations:

List of the scheduled meetings between September and January will be posted on the retiring and our new site. Bob was thanked for his steadfast service in maintaining the retiring site.

e) Survey Monkey:

This survey tool has provided the Executive with useful information from our members and subscribers. It has given members, including those who might not make all our meeting an opportunity to be heard. While its use can be expanded, members present are sufficiently satisfied to pay the renewal fee when it comes due in October. On a motion to pay the fee for the coming year:

CARRIED

It is further recommended that the incoming executive develop an approach which fosters our and our members' use (i.e. on agenda of a general meeting).

ACTION: Executive

f) AGM details

i) Notice of time and place was given by Bob on May 12. Gary will send out a reminder tomorrow, the 28th.

ii) Rather than a panel, there will be three presenters: Councillor K. Egli, V. Chi and J Manconi. There will be a Question and Answer period.

iii) AGM Minutes 2014 were tabled. These seem a good reflection of what occurred and there are no matters raised as members' expectation that have not been addressed. RECEIVED

iv) Report on Membership: Lorne provided this report. Currently 36 members, but there is an opportunity to take out/renew membership up to the beginning of the Meeting.

v) AGM Playbook: Graeme will place in circulation at the beginning of the week.

6. Nomination and Recognition Committee

While not stated the number of executive members-at-large can only be changed by including it with the Notice (BL 11). Archie presented the report on Nominations. Some clarification was provided by those in attendance. As is customary, there will be nominations from the floor. Recognition is on track; if recipients are not available, arrangements for receipt will be made at a later date.

7. Other CommitteesPlanning and Zoning

Many of our member associations responded to our request for provide feedback on the proposed by-law changes regarding Infill 2. Delegations were heard before the Planning Committee on May 26th. Infill 2 applies to wards within the Greenbelt. While Council approved a motion to take changes before Council on June 24, it is probable that the development community would appeal the changes to the OMB. The FCA may wish to become a party at the appeal hearing. Sheila understands that planners may be open to making adjustments to some details before Infill 2 goes to Council.

8. Treasurer Year-End Report:

Lorne tabled the draft financial report, acknowledging that since preparation he is aware of expenses that ought to be included. On a consensus motion the draft year-end statement is approved, on the understanding that a final version will be circulated prior to the AGM. CARRIED

9. Transition Business

a) Motion to continue the current signing officers during the transition CARRIED

b) Letters Patent: With potentially three new bank signing officers, there is a need to determine if the current copy of the Letters Patent are sufficient for Desjardin.

c) If there is a change of president and vice president, the new and outgoing officers are encouraged to meet during the week of June 8 as Graeme will be out of town thereafter.

10. Thank you:

On behalf of the Executive, Marjorie and Carolyn were thanked for their years of service. Bob was also thanked for his year of being the secretary. For those remaining in office, the board was thanked by Graeme for everything they have done to make this a better board,

11. Other Business

John has 400+ copies of Ottawa, Then and Now [soft cover], by Jacqueline Holzman, mayor of Ottawa from 1991-1997, which can't be sold to bookstores. He proposes that FCA sell them at our AGM and on July 1 at the Mayor's breakfast. Jackie may be willing to attend and autograph books. As a fundraiser the price would be \$5.00. Moved that FCA is in support and would be pleased to be the recipient of funds raised. CARRIED

12. Adjournment

CARRIED

Dates of the next Executive meetings: June 7 and July 8.

Graeme Roderick Recorder