



**General Meeting February 21, 2018 from 7:15pm**  
**Bob MacQuarrie Recreation Complex, 1490 Youville Drive, Orleans**  
**Draft Agenda**

1. Call to order; welcome to participants - Sheila Perry, President	2	2
2. Approval of agenda - all	1	3
3. (a) Introduction to Convent Glen/Orleans Wood (b) Greetings by Elected Representative – Bob Monette	7	10
4. Recreation, Culture and Facility Services – Dan Chenier, Gen Mgr a) Development of recreation infrastructure standards b) Donations to the City	40	50
5. Volunteer Ottawa – Maria Lahiffe, Education Officer	10	60
6. BREAK / NETWORKING	10	70
7. Safe Wings Ottawa – Anouk Hoedman & Diane Holmes	10	80
8. Local community issues – Open Mike a) Integrating subsidized housing projects into local community b)	5	85
9. Minutes of previous meeting (January 17) Business Arising	3	88
10. Treasurer's report - Lorne Cutler	2	100
11. Committee reports/announcements - Communications - Governance - Logistics - Finance - Membership - Planning/Zoning - Social - Transportation	12	112
12. New Business a) All candidates workshop – March 15 b) Site alteration by-law	8	120

Next FCA General Meeting – Wednesday March 21, 2018  
 Kanata Recreation Complex, 100 Charlie Roger Place, Kanata

**Directions to Bob MacQuarrie Recreation Complex**

From Highway 147 take Jeanne d'Arc Boulevard southbound and turn right onto Youville Boulevard. The Recreation Complex is on your right (north side of street).

**Transit:** Multiple OC Transpo buses go to Jeanne d'Arc station (code 3070)

**Driving:** There is parking on site

<https://www.google.ca/maps/place/Bob+MacQuarrie+Recreation+Complex+%E2%80%93+Orl%C3%A9ans/@45.466285,-75.54491,15z/data=!4m5!3m4!1s0x0:0xc069876a430615!8m2!3d45.466285!4d-75.54491>

**Agenda item 4 – Recreation, Culture and Facility Services**

a) Development of recreation infrastructure standards.

These standards will guide what the City will build in the years to come in terms of new construction to meet growth demands, and in terms of renewal of aging facilities. The standards will also provide the basis for developing and costing our infrastructure strategy to guide collection of development charges and our 10 year building priorities.

b) Donations to the City - developing policy guidelines.

This document sets out the policy under which the City will accept donations from community and private groups, and the recognition it will provide for those donations. (copies will be available at the meeting)

**Agenda item 5 – Volunteer Ottawa**

FCA-FAC has become a member of Volunteer Ottawa. Among other activities, Volunteer Ottawa provides a wide range of training courses in support of the volunteer sector. FCA members in good standing can benefit from the discounted members' rate in enrolling in Volunteer Ottawa courses. The next courses being offered are:

- Google Analytics for NPOs – March 13
- Board 201 – March 17
- Fill your Social Media Toolbox – March 28
- Is Social Enterprise your solution – April 5
- WordPress for NPOs – April 6

See a complete listing and registration information at [www.volunteerottawa.ca](http://www.volunteerottawa.ca)

**Agenda item 7 – Safe Wings**

Safe Wings Ottawa is program of the Ottawa Field-Naturalists' Club to reduce bird mortality from window collisions through research, prevention and rescue. A display of window collision victims collected by Safe Wings volunteers in 2017 will be presented at City Hall on February 26. Full information is available at [www.safewings.ca](http://www.safewings.ca)

## **Agenda item 11 – Committee reports – Planning & Zoning – R4 Review**

Since 2016 the FCA Planning & Zoning Committee has participated in various discussions with City officials and with the development industry under the title “R4 Zoning Review”. The review was largely stimulated by modification or expansion of residential buildings into what has been termed “bunkhouses” – dwelling units with very many bedrooms in the inner urban area. Many measures would apply city-wide, not just in R4 zones. It is now proposed to proceed in two stages with the first stage to include:

- Restrict the number of bedrooms in a Dwelling Unit in a multi-unit building to a max. of 4 bedrooms per unit;
- Permit Over-Sized Dwelling Units to a maximum of 8 bedrooms as-of-right in detached dwellings only, in any residential zone;
- Require a major rezoning to permit an Over-Sized Dwelling Unit in a multi-unit building;
- Clarify bylaw definitions (e.g. rooming house vs dwelling unit, over-sized dwelling units, single - housekeeping unit);
- Require an enclosed garbage storage of a min. 7m<sup>2</sup> in floor area for multi-unit buildings with 3+ dwelling units (including both main and secondary dwelling units), with a min. 1.5m clear unobstructed access provided to street curb for all buildings over 400 m<sup>2</sup> in total floor area;
- Amend the amenity area requirements to allow for a functional garbage enclosure to occur in a rear yard; and
- Remove the 30% landscaping requirement from application to low-rise apartments of up to 12 units as the original intent of the 30% requirement is now served with more precision by the amenity space and other Infill requirements.

Community groups are invited to submit comments by Feb. 28. City staff intend to officially release proposals in April for Planning Committee consideration in May.

As a related measure, a review of policies regarding rooming houses has also been launched. Information and an invitation to a survey is found at <https://ottawa.ca/en/residents/laws-licenses-and-permits/laws/rooming-house-licensing-law-review>

## **Agenda item 11 – Committee reports – Planning & Zoning – Jan. 27 workshop**

On January 27 a successful workshop was held under the title “Ottawa – City of Neighbourhoods”. Just short of 100 people attended the event. As part of preparation for the workshop a survey on planning issues was conducted, Eighty-one responses were received by the time the survey closed on Feb. 4. Reports on the event and the survey are in preparation and it is expected that they will be released at the Feb. 21 meeting.

## **Agenda item 12 – New Business – All candidates workshop**

A Provincial General election will occur in June and a Municipal Election is scheduled for October. As a community service and to encourage knowledgeable engagement at the local level, many community groups organize all candidate meetings. The FCA

workshop on all candidates meetings is to share experiences and practices for the organization and conduct of such meetings.

Any community group considering a meeting for either election, should take part in the workshop. A poster for the March 15 workshop is found at <http://fca-fac.ca/wp-content/uploads/2018/02/180315wk.pdf>

## **Agenda item 12 – Site alteration by-law**

### *Background*

A site alteration by-law aims to regulate what happens on any piece of land -- changing the drainage, removing topsoil, removing vegetation, adding fill, etc. The Municipal Act gives the City authority to pass such a by-law and every Official Plan since 2003 has promised that Ottawa would do so. Since 2016, staff has been engaged in consultations with a number of "stakeholders" including the Conservation Authorities, the development industry, landowners and a Working Group consisting of members of the FCA and the Greenspace Alliance.

Unlike 21 similar by-laws in Ontario municipalities, Ottawa does not propose to use a permit system to regulate site alteration. Instead, enforcement would happen on the basis of complaints. The City cites lack of resources as explanation.

Despite this fatal flaw, there are some good aspects of the propose by-law:

- it covers both rural and urban areas;
- it includes removal of vegetation in the definition of site alteration;
- a site alteration that is within 30 metres of Natural Heritage Feature identified in the City's Natural Heritage System needs prior approval and the City has the option of requiring an Environmental Impact Statement and imposing conditions.

The proposed by-law encompasses the existing Drainage By-law and its applicability is subject to a host of exceptions,

The final text of the proposed by-law and staff report will only be published Feb. 20 in the agenda for the Planning Committee meeting of Feb. 27..

For further background, please visit

- the City's web page: <https://ottawa.ca/en/site-alteration-law-development>
- the Greenspace Alliance's web page: <http://greenspace-alliance.ca/index.php/current-issues-ottawa-city-hall/site-alteration-by-law/>
- FCA's letter dated 22 September 2017. <http://fca-fac.ca/wp-content/uploads/2018/02/170922sa.pdf>

### *Motion*

WHEREAS the City is finally coming forward with a site alteration by-law, a direction going back to the 2003 Official Plan; and

WHEREAS a site alteration by-law is a vital instrument to regulate, in both urban and rural areas, modifications to natural or other open areas including woodlots; and

WHEREAS over the past year City staff has engaged in useful consultation with stakeholders including an FCA/Greenspace Alliance Working Group; and

WHEREAS, on the one hand, the proposed by-law covers both urban and rural areas and includes potential regulation of vegetation removal; but

WHEREAS, on the other hand, only site alteration within 30 meters of Natural or other protected areas so designated in the Official Plan would potentially be pro-actively regulated; does not bring in a permit system for site alteration elsewhere; has weak notification provisions; and would be enforced only upon complaint; and

WHEREAS every other Ontario municipality that staff and the Working Group have examined employs a permit system to implement its site alteration by-law; and

WHEREAS there are strong indications that landowner and developer stakeholders oppose even this weak by-law; and

WHEREAS the FCA/GA Working Group, in its final comments to staff, concludes that, on balance, this by-law cannot be supported;

Therefore be it **RESOLVED** that FCA Members support in principle the conclusion reached by the Working Group;

**BUT**, if Council proceeds with this by-law, that it at least be amended by

- requiring that the Ward Councillor be notified of any intended site alteration;
- requiring a permit for any site alteration in peri-urban lands; and
- requiring City approval for any site alteration within 120 metres of any Natural or other protected area;

**AND** authorize the FCA Executive to present the Members' views when the matter rises to Standing Committees and Council.