

# **FCA Executive Board Meeting April 20, 2016**

## **Tanglewood**

### **SUMMARY:**

Graeme, Archie and Don who worked on the draft to 2012 would meet with Gary also included to prepare the constitution package.

Board minutes of our March Executive meeting were deferred to the next meeting (need to provide copies of these minutes to the Executive

Acknowledged (Graeme, Alex) the minutes of our March FCA General Meeting received. To be approved by the FCA membership at the next FCA general meeting.

Sheila: Coach Houses: More action on this subject in August. May 17, 2016: City will host meeting with all Community Associations representatives.

Alex: 70 Richmond Rd Motion, adopted at the FCA April meeting, was sent to the City.

Graeme and Nomination Committee invited all candidates to prepare a 5-liner on what they each would like to do if elected.

M L Marti: Nominations Committee: Will be meeting May 9th at 6:00 at the Bank and Gilmour, Bridgehead to finalize the nominations and report on the state of our future board.

**Motion:** Moved by Phil, Seconded by Kul: That the FCA Board approve disbursement of up to \$550.00 plus taxes from the Efficiency funds to cover the DiverseCity OnBoard membership fee of \$150.00 and the Directors Liability insurance (2Million) for the amount of \$350.00 (approx).  
Approved unanimously.

Councilor interaction Kul/ML. Some of the community associations express feelings that Councilors do not work constructively and cooperatively with them.

F.U.N. (Federation Of Urban Neighborhoods) report and forecast: Archie, Don. Lively discussion on Archie's request for support up to \$300 towards hosting the FUN meeting in Ottawa on May 7

**Motion:** Moved by Archie seconded by Alex: FCA to support \$ 300 towards hosting the FUN meeting in Ottawa on May 7, 2016.

**Amendment Motion:** Moved by Phil, seconded by Kul: Invite private sponsorship (\$ 50 pledged by board members) and Reduce amount to \$225. Failed 4 For-5 Against-1 Abstain.

**Original Motion (\$ 300) Passed 9 For – 1 Against.**

**Draft Executive Board Meeting Agenda and Amendments:**

- 1) How to support FCA Planning Roundtable next Saturday, 23 April (Sheila)
- 2) Register for May 3 Harder Planning Summit (Sheila)
- 3) Follow up on motions, business arising from General and Board meetings (Alex, Sheila, Maureen)
- 4) Direct the next General Meeting concept and content for May 18 (All)
- 5) Finalize FCA June 7 AGM -- Minutes? Nominations? Awards? Results? Survey? Reports? (Graeme and all)
- 6) Set out flow for Retreat of June 18 hosted at Overbrook (any more candidate facilitators? -- e.g. at one of the Member associations?) (All)
- 7) Committee updates and reports, including Efficiency, 2017. Committees (Agnes is away)
- 8) Website and postings (John is traveling)
- 9) F.U.N. report and forecast Archie, Don
- 10) Addition 1 (Kul – Councillor Relations)
- 11) Addition 2 (Don Stewart)
- 12) Addition 3 (Sheila Perry)

**Participants:** Gary Sealey, Chair; Vice President, Sheila Perry; Kul Kapoor took notes; Graeme Roderick; Archie Campbell; Maria Luisa Marti; Phil Sweetnam; Alex Cullen, Maureen Forsythe; Don Stewart. (10)

**Observers:** Frank Akujobi; Chad Rollins. (2)

**Absent:** Bob Brocklebank; Agnes Warda; John Chenier; Klaus Beltzner, Lorne Cutler(5)

**The Agenda** (Moved: Alex, Seconded: Don Stewart) was approved (unanimous) with additions from Kul Kapoor (Councillor relations), Don Stewart, Sheila Perry.

The Meeting began (7:00 PM) with a short list of upcoming meetings. For the Annual General Meeting, a draft constitution would be introduced to the Members; advance notice will be provided at the time of the notice to the General Meeting at Kanata, i.e. before 18 May. Graeme, Archie and Don who worked on the draft to 2012 would meet with Gary also included to prepare the constitution package.

Board minutes of our March Executive meeting were **deferred** to the next meeting (need to provide copies of these minutes to the Executive

**Acknowledged** (Graeme, Alex): The minutes of our March FCA General Meeting received. To be approved by the FCA membership at the next FCA general meeting.

For the June 18 FCA Board Retreat at Overbrook need to complete the draft list of facilitators. A plan and flow of the Retreat is required in advance.

M L Marti: June 18 Board Retreat Facilitator: As per Gary's email April 6, 2016 need to finalize theme for event. Board input needed.

Sheila indicated that for Imagine Ottawa April 23 which she initiated with Bob Brocklebank, and which links conceptually to the City's May 4 Planning event a dedicated team is set up and that all were welcome. She also asked Members of the Board to register for the May 4 Planning event sponsored by the City of Ottawa.

She reviewed correspondence recently received on Coach Houses. More action on this subject in August. [?]. May 17, 2016: City will host meeting with all Community Associations representatives.

**Motions - Business arising from General and Board meetings:**

The matter of a possible Roundtable on Affordable Housing was briefly discussed. The 10 year Strategy is going forward. Alex Cullen felt that although there was insufficient support for a roundtable, he would be willing to keep a "FCA Watching Brief" on Affordable Housing and report to the Board or General Meeting from time to time on this subject. Interventions and commentaries by Sheila and Maureen. The Board gratefully received Alex's offer.

Construction co-ordination: Alex: Klaus Beltzner is to meet with Planning Committee Chair Jan Harder for follow-up

Alex: 70 Richmond Rd Motion, adopted at the FCA April meeting, was sent to the City.  
Crime Statistics: (J. Francois) To meet with – and in process

Gary opened the subject of focus for the next General Meeting, to be held at Kanata North (hosted by KBCA), May 18. This is a period when the Budget is being prepared.

The Board agreed with the suggestion that the theme of the General Meeting would deal with the concept of growth vs no-growth for some areas of interest however leaving it so broad is too difficult to deal with. More focus on one aspect, such as and perhaps the only one, the Budget for Parks and Recreation, and Community infrastructure including community centres, their guiding strategy for investing in community infrastructure i.e. the framework for Parks and Recreation and Community Infrastructure Budget (lack of community centres and neighborhood signs maintenance). Other items may also be picked up: e.g. contributions funding support/election financing, and these items could be explored possibly in greater depth in meeting with the new City Manager at 7 June.

To finalize FCA June 7 AGM – Graeme led this topic. Bob would be asked for the Minutes, and this will be followed up on his return. Nominations are advanced. One of the candidates indicated his candidature. This resulted in a discussion of guiding process and procedure replacement of officers according to the Constitution (above) and the need for a strong Board. Awards are also in preparation. John Chenier has taken charge of the Survey; question asked on when to expect its results and his report. Gary to ask John: What about the Survey i.e. is it out, and is synthesis of responses underway?

Graeme and Nomination Committee invited all candidates to prepare a 5-liner on what they each would like to do if elected; address the subject question: If you were put on the board again, what would you like to achieve, what would you do, to show leadership.

M L Marti: Nominations Committee: Will be meeting May 9th at 6:00 at the Bank and Gilmour, Bridgehead to finalize the nominations and report on the state of our future board.

Committee updates and reports, including Efficiency, re-named Operations Committee. Maria Luisa made an extensive report on 1) Directors' Insurance and 2) Board Volunteer recruitment from Diverse City (Ulyana Orsario). To achieve this Maria Luisa requested authorization on behalf of the Committee, with herself identified for action, to spend the sum of \$550 plus tax.

**Motion:** Moved by Phil, Seconded by Kul: That the FCA Board approve disbursement of up to \$550.00 plus taxes from the Efficiency funds to cover the DiverseCity OnBoard membership fee of \$150.00 and the Directors Liability insurance (2Million) for the amount of \$350.00 (approx).  
Approved unanimously.

2017 Celebrations as Agnes Warda is away, Gary Sealey made a brief presentation on the subject indicating that several community associations had already begun. Theme is making connections; voice and spirit of communities; strengthening associations. Many activities and opportunities identified to honour and celebrate. Gary is meeting with Parks and Recreation shortly. Funding deadline is April 28, but not clear if funds would be made available for Community Associations. FCA as an umbrella will not qualify for funding, for the FCA secretariat. FCA would ask private sponsors. FCA 2017 Committee needs strengthening City-wide.

Public Engagement A meeting was held with Robyn Guest, initiated by Bob Brocklebank. Sheila Perry, Maria Luisa Marti and Graeme Roderick all invited. News: City to update its website. Germain Forgie is contact – Maria Luisa is preparing an email. A follow up meeting will be held 17 May. Meantime, two other items are in progress: Concierge for which details are unfolding; and Tree Motion -- prepare for a motion to come with the agenda for that meeting.

#### **Other discussion:**

Request for Clarity on Directors Insurance (Sheila) [rolled into the discussion and interpreted as support for the motion initiated by Maria Luisa, above.  
Councilor interaction Kul/ML. Some of the community associations express feelings that Councilors do not work constructively and cooperatively with them.

Website and postings (John is traveling). Frank Akujobi made a short presentation and offered help. Frank has a PhD in IT-related matters. His offer was accepted in principle by the Board. Request to John Chenier for password for Frank. Maureen and Graeme exchange – can't find where are the Board & General Meeting Minutes on the FCA website? Is there a backlog or are they being posted in an archive somewhere?

F.U.N. (Federation Of Urban Neighborhoods) report and forecast Archie, Don. Lively discussion on Archie's request for support up to \$300 towards hosting the FUN meeting in Ottawa on May 7. He spent \$75 of his own. Several questions on the F.U.N. value, product and outputs. Confirmation (led in discussion by Alex) of the desire and necessity for FCA to be supportive.

**Motion:** Moved by Archie seconded by Alex: FCA to support \$ 300 towards hosting the FUN meeting in Ottawa on May 7, 2016.

**Amendment Motion:** Moved by Phil, seconded by Kul: Invite private sponsorship (\$ 50 pledged by board members) and Reduce amount to \$225. Failed 4 For-5 Against-1 Abstain.

**Original Motion** (\$ 300) passed 9 For – 1 Against.

#### **Additional Notes from M. L Marti:**

Selection pannel : A team of 3 Board will need to review and be available to interview our potential candidates. For discussion: delegated authority for this committee.

- I would prefer to hold the interviews in the evenings but I can be flexible. There is a need to establish this panel ASAP as I will be contacting the Diverse City and starting the process.

Meeting adjourned at 9:30 PM