



Ste. 146, 207 Bank Str., Ottawa ON K2P 2N2

**Annual General Meeting
 Wednesday June 21st, 2023 – 7:00 pm
 Electronic Teleconference via Google Meet
 Draft Agenda**

1	Welcome & recognition of quorum (one-third of members in good standing plus one member of the Executive)	2 min
2	Approval of the AGM Agenda	2 min
3	Approval of the minutes of the June 15 th , 2022 FCA-FAC AGM	5 min
4	President's Report	20 min
5	Treasurer's report	10 min
6	Motion to raise the annual Membership fee to \$40	10 min
7	Presentation of FCA Awards: FCA Lifetime Achievement, Media, Recognition Award	15 min
8	Break	5 min
9	Keynote Address by Ottawa Centre MP Yasir Naqvi	30 min
10	Report from the Nominations Committee & Election of Board of Directors	10 min
11	Comments from in-coming President	5 min
12	Other Business	5 min
13	Adjournment	

How to participate in the June 21st electronic meeting:

To take part in the June 21st meeting you will require log-in information which will be provided a day or two prior to the meeting. Invitations will be sent automatically to regular attendees. Others are requested to send an email to rsvp@fca-fac.ca and an invitation will be sent to the address provided.

In the invitation will appear a link in the form “meet.google.com/abc.abcd.abc” Click on the link to enter the meeting.

If you cannot participate in the June 21st meeting, please look over the agenda information, and if you have comments, please share them at information@fca-fac.ca

Note that at FCA-FAC General Meetings, if a vote is held, each paid-up member association has one vote (regardless the number of participants from each association).

Meeting Etiquette - The chair may Introduce a moderator. The moderator will ask any participants on telephone to identify themselves.

Video/Audio - Please stay muted unless speaking. You might be asked to turn off your Video when speaking if it impacts the audio. You can turn audio (your microphone) on and off with <Ctrl> D on most keyboards.

Raise hand feature - At the bottom of your screen is a hand image. Click on the hand image to be recognized by the chair/moderator.

Use of Chat - While you are welcome to use the chat feature to share pertinent information with others, please keep it relevant to the discussion in the meeting. Let's have one meeting at a time, not several.

Agenda item 6 – Motion on membership fees

Moved by President Robert Brinker

Whereas the annual membership fee is the primary income for the FCA and provides resources to the members like regular meetings and workshops,

Whereas the current fee of \$35 has been in effect since 2019,

Whereas the FCA Board voted in favour of raising the membership fee at its May board meeting,

Therefore be it resolved that the Annual General Meeting approves a 2024 Membership fee of \$40.

Agenda item 5 – Treasurer’s Report

Federation of Citizens' Associations					
Statement of Financial Position					
As of April 30, 2023					
ASSETS	2023	2022	2021	2020	2019
Bank Balance	\$ 9,641.03	\$ 28,076.11	\$ 23,175.20	\$ 15,335.02	\$ 9,906.36
Investment Account	\$ 20,000.00	\$ -	\$ -	\$ 5.00	\$ 5.00
Prepaid Expenses	\$ 241.82	\$ -	\$ 241.82	\$ -	\$ 654.48
Undeposited Membership Dues		\$ 140.00	\$ 175.00		
Equipment	\$ 65.08	\$ 81.35	\$ 101.69		
Total Assets	\$ 29,947.93	\$ 28,297.46	\$ 23,417.02	\$ 15,340.02	\$ 10,565.84
LIABILITIES AND NET ASSETS					
Liabilities					
Accounts Payable	\$ 872.64	\$ 810.29	\$ 1,009.16	\$ 979.48	\$ 1,289.45
Total Liabilities	\$ 872.64	\$ 810.29	\$ 1,009.16	\$ 979.48	\$ 1,289.45
Net Assets					
Unrestricted Capital Reserves	\$ 29,075.29	\$ 27,487.17	\$ 22,407.86	\$ 14,360.54	\$ 9,276.39
Total Liabilities and Net Assets	\$ 29,947.93	\$ 28,297.46	\$ 23,417.02	\$ 15,340.02	\$ 10,565.84

Federation of Citizens' Associations						
Statement of Income and Expenditures						
For the 12 Months Ended April 30, 2023						
		30-Apr-23	30-Apr-22	30-Apr-21	30-Apr-20	30-Apr-19
Revenue						
Membership Dues		\$ 2,095.00	\$ 2,555.00	\$ 3,255.00	\$ 1,785.00	\$ 1,840.00
Event Income					\$ 57.90	\$ 260.35
Contributions		\$ 3,755.00	\$ 6,070.00	\$ 8,600.00	\$ 5,442.00	\$ 3,650.00
Other		\$ 60.10				
Interest Income		\$ 12.66	\$ 12.80	\$ 10.52	\$ 4.61	\$ 0.97
Total Revenue		\$ 5,922.76	\$ 8,637.80	\$ 11,865.52	\$ 7,289.51	\$ 5,751.32
Expenses						
Bank Charges		\$ 77.50	\$ 7.50	\$ 35.00	\$ 36.00	\$ 168.20
Bad Debts				\$ 35.00		
Depreciation		\$ 16.27	\$ 20.34	\$ 11.30		
Memberships		\$ 300.00	\$ 180.00	\$ 200.00	\$ 355.00	\$ 328.08
Room Rental					\$ 332.10	\$ 383.48
Salaries		\$ 1,630.00				
Insurance		\$ 858.02	\$ 803.52	\$ 803.52	\$ 654.48	\$ 654.48
FCA Events		\$ 266.06	\$ 480.25	\$ 112.99	\$ 638.69	\$ 268.70
Office Expenses		\$ 249.15	\$ 248.59	\$ 247.46	\$ 81.65	\$ 562.66
Sponsorship						\$ 100.00
Website/Communications		\$ 797.64	\$ 1,695.00	\$ 2,096.24	\$ 690.32	\$ 352.55
Total Expenses		\$ 4,194.64	\$ 3,435.20	\$ 3,541.51	\$ 2,788.24	\$ 2,818.15
Net Surplus/Deficit		\$ 1,728.12	\$ 5,202.60	\$ 8,324.01	\$ 4,501.27	\$ 2,933.17