

DRAFT Meeting Minutes – FCA General Meeting  
Wednesday, January 17, 2024  
7:00 pm  
Hosted online via Google Meet

Minutes Recorded by LEEANNE VAN DER BURGT

	Agenda Item	Discussion	Action
1	Call to order, welcome and land acknowledgement	The meeting was called to order at 7:04 pm	
2	Approval of Agenda	The motion circulated with the Agenda had been revised. Bob Brocklebank asked to speak under Open Mic. Motion to approve the Agenda as amended Motion: Alex Cullen Second: Natalie Belovic All in favour	Carried
3	Insurance – FCA Position on CPIP	Alex Cullen provided an update on the status of the Community Partners Insurance Program (CPIP) and the direction from Finance and Corporate Services Committee for City staff to consult with community associations before making further recommendations on the future of the program. There was a consultation online today (January 17) with about 140 participants. Three different options were discussed, and feedback received from participants. There will be an evening consultation soon. Following these sessions a report will be prepared and available the week before the next Finance and Corporate Services Committee meeting on February 6.  Motion to suspend procedure to present the motion regarding CPIP. Motion: Alex Cullen Second: Robert Brinker All in favour  Motion: That the FCA endorse the following as the basis for a future City Community Partnership Insurance Program:	Carried          Carried
		<ul style="list-style-type: none"> <li>· Continuation of a City-provided insurance-based program for "traditional" community association-type groups engaging in events and activities at the local level, with other groups (cultural, sports,</li> </ul>	

		<p>hobby/leisure, etc.) directed to the existing City of Ottawa Civic Events funding stream;</p> <ul style="list-style-type: none"> <li>· To be eligible, groups participating in this program be required to: Operate within the City of Ottawa as a not-for-profit group; meet the definition of a partner, community group or community association as defined by the City of Ottawa; have been in existence for at least 2 years or have been incorporated; demonstrate financial viability and be in good standing with the City of Ottawa; be located in Ottawa and serve the residents of Ottawa and their local catchment areas as a community group / association; be governed by a democratically elected Board of Directors or Committee, and; demonstrate good governance practices by holding an Annual General Meeting, and also have a Board approved Constitution or by-laws;</li> <li>· Provision of Accidental Death and Dismemberment (AD&amp;D) Benefits to cover volunteers as part of this program.</li> </ul> <p>Motion: Alex Cullen Second: Don Stewart All in favour</p>	
4	Presentation	John Wambombo, Manager of Safe Roads Ottawa The slide deck from the presentation is available on the FCA website.	
5	Open Mic	Bob Brocklebank shared the dates of the Glebe Association's coffee houses on sustainability. The details are available on their website. Glebeca.ca	
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6	President's Report	Robert Brinker reported. The main topic over the holidays was insurance and CPIP. The FCA External Relations Committee is meeting on January 23 to receive a presentation on the topic of pre-consultations under the non-disclosure agreement. Please contact FCA if you are interested in attending. October 2024 is the deadline for provincially incorporated not-for-profit associations to comply with the Ontario Not-for-Profit Incorporations Act (ONCA). There have been some recent changes to the legislation. There are a series of memos on the topic authored by Judith Shane of LAC & Associates that are available on the FCA website to assist organizations working on this. FCA is currently working on updates to By-Laws to make them ONCA compliant. A reminder to FCA Members that it is	

		time to renew. The fee for 2024 is \$40. FCA is welcoming anyone interested in joining the Board to reach out.	
7	Treasurer's Report	Lorne Cutler reported. The current bank balance is \$6213.00 \$20,000 is in GIC's There are 13 paid Members to date in 2024. There were a total of 73 Members in 2023.	
8	Committee Reports	<p>Planning &amp; Zoning</p> <p>At the meeting on January 10 ideas were collected for the 2024 work plan for the Committee. The New Zoning By-Laws was the primary topic. High level discussion papers will be released in March with the legal text available in June. The new Neighbourhood Zoning Working Group will meet on January 22 to formulate common positions on topics including parking, building size and setbacks. Today (January 17) Members met with GOHBA to discuss some current issues and ways to work together on topics including development charge by-law and the new Comprehensive Zoning dialogue.</p> <p>Transportation</p> <p>The next meeting will be February 15 at 7:00 pm. The topics will be priorities for the year including Transportation Master Plan.</p> <p>Communication</p> <p>The Committee has been working on efficiencies and updates for the website. A graphic artist has rendered the FCA logo in several formats for different purposes. The next Committee meeting is January 22.</p> <p>External Relations</p> <p>The next meeting is January 23. There will be a meeting on January 18 with a City Councillor on the topic of the Gunning Principles.</p> <p>Governance</p> <p>The Committee has started the work on By-Law review toward ONCA compliance.</p> <p>Membership</p> <p>No updates at this time.</p>	
9	Working Group Updates	<p>Insurance</p> <p>The update was covered earlier in the meeting.</p> <p>Zoning</p> <p>Bob Brocklebank will be the Chair of this Group. The first meeting is January 22 at 7:00 pm.</p>	

10	Approval of the Minutes of the Previous Meeting	Alex Cullen noted that the third bullet under the Transportation Committee report should read "OC Transpo Service Review and the debate on freezing OC Transpo fares. FCA position was not approved at Council" Motion to approve the Minutes as amended. Motion: Alex Cullen Second: Maria Luisa Marti All in favour. None opposed	Carried
11	Other Business	Alex Cullen noted that Ottawa Neighbourhood Study project has contacted FCA for support. This will be raised and discussed at the next Board meeting.	
12	Adjournment	Motion to adjourn the meeting by Don Stewart Meeting adjourned at 9:23 pm	

Upcoming Meetings:

- Transportation Committee: February 15, 2024
- Planning and Zoning Committee: February 7, 2024
- FCA General Meeting: February 21, 2024