

# Pre-Consultation Program



# Agenda

1. The Pre-consultation process
2. The Pre-consultation program
3. Non-disclosure agreement (NDA)
4. Role of the Community Association representative
5. Project timeline
6. Discussion

# The Pre-Consultation Process

An applicant must complete the following pre-consultation process with the City before applying for any of the following development applications:

- Official Plan Amendment
- Zoning By-Law Amendment
- Plan of Subdivision
- Site Plan Control

# Pre-Consultation Program

The pre-consultation pilot program was developed to address concerns expressed by the public that key decisions were being made at pre-consultation meetings without their input. By allowing early public input into a proposal prior to a formal application the program aims to:

1. Increase transparency
2. Build awareness of the *Ontario Planning Act* and process

# Program Wards

- The pilot project was developed for Ward 17 in 2014
- The program was expanded to the Inner Urban Area – Wards 12, 13, 14, and 15 in 2017
- The program was expanded to Ward 9 in 2019

# Non-Disclosure Agreement (NDA)

- It is required to keep pre-consultation meetings confidential.
- Any public participant in these meetings must sign a non-disclosure agreement, acknowledging their understanding of this condition.

# Role of the Community Association Representative

Community Association representatives have the unique opportunity to:

- gain clarity into the planning process
- ask questions on behalf of their community values
- provide relevant input embodying their community

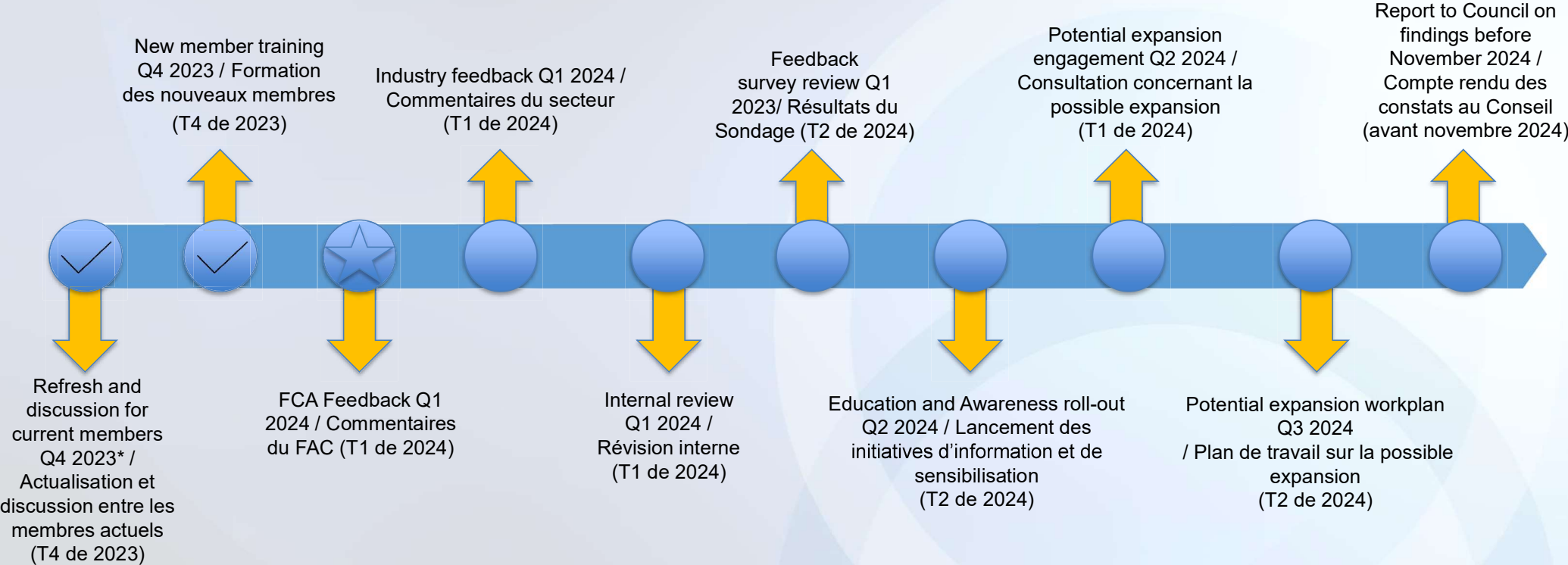
# Motion No. PHC-ARAC 2023-01-01 (Moved by Councillor L. Johnson) – June 2023

THEREFORE BE IT RESOLVED that Staff be directed to:

- undertake a fulsome review of the pre-consultation program that involves Community Associations to assess the efficiency and effectiveness of the current process
- examine potential expansion of the pre-consultation program with community associations
- undertake an education, training and awareness initiative in relation to the program



# Project Timeline



# Discussion

- Education and Awareness
  - Engage Ottawa
  - Relationship with Community Associations
  - Planning Primer
  - Program Training
- Guiding principles for all participants: meaningful and effective pre-consultation
- Guidelines for Community Associations: help CAs prepare for participation in pre-consultation meetings
  - Non-disclosure agreement
  - Pre-consultation meeting checklist